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: UNITED STATES DEPARTMENT OF AGRICULTURE
: Production and Marketing Administration
: Washington 25, D.C.
:
: NUMBER 228
: May 29, 1950.

PMA PROCEDURE TRANSMITTAL AND CHECK SHEET

NOTICES

ADMINISTRATIVE
NOTICE NO. 169
5-19-50

ASSIGNMENT OF RESPONSIBILITY FOR COTTON LOANS TO SAN FRANCISCO PMA COMMODITY OFFICE: This Administrative Notice announced the assignment to the San Francisco PMA Commodity Office of responsibility for processing cotton loans for the 1950 and subsequent crops effective immediately and for cotton owned by or pledged to OCC stored in its geographic area effective August 1, 1950. DISTRIBUTION: A, B (Distributed Separately)

ADMINISTRATIVE
NOTICE NO. 170
5-22-50

STUDY OF PAY-ROLL, LEAVE, AND RETIREMENT ACTIVITIES: This Administrative Notice outlines the essential information for completing the questionnaire "Check List for Payroll, Leave, and Retirement Activity", transmitted with the Administrative Notice. All three copies of the questionnaire should be completed by each payroll office and two copies returned to the Fiscal Branch, to reach Washington not later than June 5, 1950. One copy should be retained by the payroll office for future reference. DISTRIBUTION: A-02, 07, 09, 31 . (Distributed Separately)

OBSOLETE FORMS

A list of obsolete forms dated May 29, 1950, is being distributed with this Procedure Transmittal and Check Sheet, for addition to "Obsolete Forms Supplement 1" dated February 15, 1950. DISTRIBUTION: A, B.

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Agriculture-Washington

